

BL3400 Series - Changing the Handing

BL3400 Single Sided

1. Remove the 2 Allen head screws located at the top and bottom of the inside handle. These hold the keypad and inside handle on the lock body.
2. Re-fit the keypad and inside handle so they are now on opposite sides, ensuring that the spindle is facing towards the opening edge of the lock body as per **fig.1** below.
3. The lever handles will now need to be rotated around, this is done by removing the grommet in the side of the lever handle and using the smaller Allen key in the accessory pack, remove the grub screw. With the grub screws removed the handles will come away from the keypad/inside handle and can be rotated to the required hand. With the lever handles facing the correct direction, the grub screw and grommet can be refitted.
4. Remove the two small screws located either side of the latch bolt to allow it to be rotated so that the chamfer is facing the opposite way and re-fit the screws.

Please note the screws located either side of the latch bolt are bonded into position to avoid them working loose. Removal of these screws may require some heat to loosen. It is recommended that the screws are refitted with Loctite or medium strength glue on the thread to prevent them from working loose.

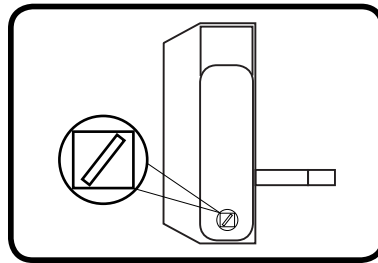


Fig.1

BL3400 KO/DKO Single Sided with Key Override

1. Remove the 2 Allen head screws located at the top and bottom of the inside handle. These hold the keypad and inside handle on the lock body.
2. Reposition the blue coloured handing screw on the back of inside handle so it will rotate in the opposite direction as per **fig.2** above. From the outside of the gate the screw position will need to be position **A** if it is right hand hung or position **B** if it is left hand hung.
3. Re-fit the keypad and inside handle so they are now on opposite sides, ensuring that the flat part of the spindle is facing up and down or at the 12 and 6 o'clock position as per **fig.3** below. Please note the BL3400 KO/DKO model comes with a split spindle arrangement and both spindles are to be positioned the same.
4. The lever handles will now need to be rotated around, this is done by removing the grommet in the side of the lever handle and using the smaller Allen key in the accessory pack remove the grub screw. With the grub screws removed the handles will come away from the keypad/inside handle and can be rotated to the required hand. With the lever handles facing the correct direction, the grub screw and grommet can be refitted.
5. Remove the two small screws located either side of the latch bolt to allow it to be rotated so that the chamfer is facing the opposite way and re-fit the screws.

Please note the screws located either side of the latch bolt are bonded into position to avoid them working loose. Removal of these screws may require some heat to loosen. It is recommended that the screws are refitted with Loctite or medium strength glue on the thread to prevent them from working loose.

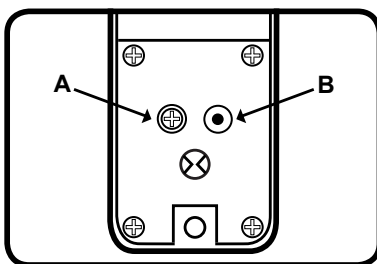


Fig.2

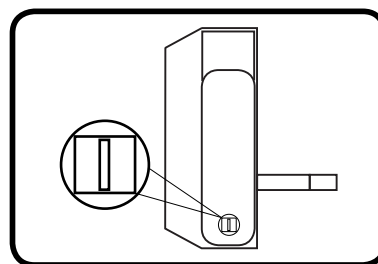


Fig.3